



RYDE BAPTIST CHURCH

PRESCHOOL CHURCH COORDINATOR JOB DESCRIPTION

Ryde Baptist church is a contemporary Baptist church located in Sydney, NSW. We place a strong emphasis on community. We work hard to establish connections with young families in our local area so the Good News of Jesus Christ can be unashamedly proclaimed. **“Bubbles”** and **“Bursts”** are part of the Sunday Children’s Ministry during the morning church service, catering for toddlers and preschool children.

Paid Position: Bubbles and Bursts Coordinator, RBC Kids

Job Purpose Summary: To provide spiritual oversight for preschool children aged one to five, and to support their families, as part of the RBC Kids Coordinators team

Reports to: Children’s and Families Pastor, and ultimately accountable to the Senior Pastor of Ryde Baptist Church

Key Responsibilities:

- 1 Coordinate Sunday Morning Bubbles (aged 1-2) and Bursts (aged 3-5) teams, including rostering
- 2 Prepare Bubbles room activities, and Sunday’s Bursts lesson each week
- 3 Set up Bubbles and Bursts areas and other RBC Kids areas on Sunday Mornings
- 4 Communicate with families, and facilitate pastoral care

Other employment details will include, but not be limited to, meeting with the wider Ministry team every second Monday, and meeting with the Kids Ministry team throughout the term. There will be other events such as RBC Kids picnic lunches and Connections lunches to attend, and other projects that fit your skill set as assigned by the Children’s and Families Pastor. Training the volunteer team as needed, recruiting new team members, and training youth to serve on team. You will be required to work with the leaders of other age groups, so that the sequential RBC Kids program is covered. This position would have a probation period of 6 months.

Hours: 5

Minimum position requirement:

- A strong Christian faith in Jesus Christ
- A love of children and families
- Experience working with children
- Be an Australian citizen or have evidence of Australian working rights
- Have a Working with Children’s Check, and Police check
- Hold First Aid Certification, and Creating Safe Spaces, or be willing to obtain
- Available Sundays and Mondays
- Attend and be committed to Ryde Baptist Church, and its Statement of Beliefs

Enquiries to Ryde Baptist Church office on (02) 9809 4977. Applications to be sent to annette@rydebaptist.com.au.

